

## Academic Mentoring

### Master's Program in Mathematics

#### Assignment

Each Master's student is assigned to an academic mentor upon admission to the program. This assignment is made by the selection committee on the basis of the scientific interests the students stated in their application.

Only professors and "Privatdozenten" of Mathematics in Bonn are eligible as mentors. Typically, for all the beginners of one academic year there will be one or two academic mentors per area (A-F).

Once assigned, the mentor will guide the students through the first semester of their studies.

#### Mentor's Duties

- \* At the beginning of the first term, the mentors invite all their mentees for a joint meeting in order to introduce the area and to explain possible study plans.
- \* During the first term, the mentor is available by e-mail or in person for questions regarding study planning and study related problems.
- \* **At the end of the first term or at the beginning of the second term, the mentor invites each student for an obligatory individual counselling** where the student's study progress is evaluated. Each student can talk to their mentor individually and confidentially. If no problems are identified, the mentoring ends here. In case of problems, the mentor remains responsible for this student during the whole Master studies.
- \* The obligatory counselling needs to be documented. The minutes will be sent to the Bachelor-Master-office, and an entry in BASIS is made on whether or not the mentee has attended the meeting.

#### Mentor's Rights

The mentor is the prime assessor of a mentee's study progress and academic accomplishment.

#### Mentee's Duties

- \* Every student is invited by their mentor to an individual meeting at the end of the first or at the beginning of the second term in Bonn. **The participation in this individual counselling is obligatory.**
- \* If the mentee cannot attend for whatever reason then they are responsible for arranging a new meeting with the mentor. The mentor is not obliged to send another invitation.

#### Mentee Rights

Mentees are encouraged to contact their mentors with questions of an academic nature.

Organisational questions should be directed to the Bachelor-Master-office.